

RAAUZYUW RUDIDFE0001 0761435-UUUU--RHMCSUU.

ZNR UUUUU

R 171435Z MAR 06 ZYB

FM DFAS INDIANAPOLIS IN//ADIP//

TO AIG 4579

INFO DFAS INDIANAPOLIS IN//ADIP//

BT

UNCLAS

MSGID/GENADMIN/DFAS-ADIP//

SUBJ//PROCEDURES FOR OBLIGATING RESERVE MILITARY PAY (ACCT POL IMPL MSG 06-22)

A. 64 COMP GEN 45 (1984).

B. 31 COMP GEN 471, 472 (1952).

C. PRINCIPLES OF FEDERAL APPROPRIATIONS LAW, VOLUME II, CHAPTER 7.

D. DFAS MANUAL 37-100-06.

E. DFAS-IN REG 37-1, CHAP 8.

1. THIS MESSAGE PRESCRIBES PROCEDURES FOR OBLIGATING TRANSACTIONS WHICH CITE THE ARMY RESERVE MILITARY PAY APPROPRIATION (RPA) (BASIC SYMBOL 2070).

2. RPA IS USED TO PAY FOR PAY AND ALLOWANCES, INCENTIVE BONUSES AND OTHER ENTITLEMENTS, INCLUDING COSTS OF RETIRED PAY ACCRUAL, INITIAL ISSUE OF INDIVIDUAL CLOTHING, SUBSISTENCE, INTEREST ON SAVINGS DEPOSITS, DEATH GRATUITIES, SGLI, PCS TRAVEL AND PER DIEM PORTION OF TDY (NOT TO EXCEED ONE DAY

BETWEEN PERMANENT DUTY STATIONS) FOR ACTIVE GUARD AND RESERVE MEMBERS. RPA WILL

ALSO BE USED TO FUND EXPENSES FOR APPREHENSION AND DELIVERY OF DESERTERS, PRISONERS AND AWOL MEMBERS.

3. RESERVE PERSONNEL, ARMY (RPA) APPROPRIATION IS MANAGED AND FUNDED AS AN ALLOTMENT. PROGRAMMING IS DONE AT THE OCAR LEVEL.

4. OBLIGATION RULES.

A. ANNUAL LEAVE: OBLIGATE IN MONTH LEAVE IS TAKEN USING CURRENT FISCAL YEAR FUNDS.

B. CLOTHING: RECORD IN MONTH PURCHASED USING CURRENT FISCAL YEAR FUNDS. IF REIMBURSING SERVICE MEMBER FOR PURCHASE OF CLOTHING, RECORD OBLIGATION IN MONTH

SERVICE MEMBER INCURRED THE EXPENSE USING FUNDS CURRENT AT THAT TIME.

C. ENLISTMENT BONUS: RECORD IN MONTH BONUS IS PAYABLE USING CURRENT FISCAL YEAR FUNDS.

D. EXPENSES RELATED TO APPREHENSION AND DELIVERY OF DESERTERS, PRISONERS AND AWOL MEMBERS: RECORD IN MONTH EXPENSES INCURRED USING CURRENT FISCAL YEAR FUNDS.

E. PCS:

(1) COST FOR TRAVEL AND TRANSPORTATION OF THE SOLDIER AND FAMILY MEMBERS: RECORD IN MONTH ORDERS ARE ISSUED USING CURRENT FISCAL YEAR FUNDS.

(2) DISLOCATION ALLOWANCE AND SEPARATION TRAVEL ALLOWANCE: RECORD IN MONTH ORDERS ARE ISSUED USING CURRENT FISCAL YEAR FUNDS.

(3) TRANSPORTATION OF HOUSEHOLD GOODS/POV/TRAILER AND PORT HANDLING CHARGES(ACTIVE AND RETIRED): IF THE GOVERNMENT SHIPS THE HOUSEHOLD GOODS/POV/TRAILER, RECORD THE OBLIGATION WHEN THE COMMERCIAL CARRIER PICKS UP THE HOUSEHOLD GOODS USING CURRENT FISCAL YEAR FUNDS AT TIME SERVICE IS RENDERED.

IF SERVICE MEMBER SHIPS THE HOUSEHOLD GOODS/POV/TRAILER, RECORD THE OBLIGATION

WHEN ORDERS ARE ISSUED USING CURRENT FISCAL YEAR FUNDS.

(4) STORAGE OF HOUSEHOLD GOODS: RECORD WHEN SERVICE IS RENDERED AGAINST FISCAL

YEAR FUNDS CURRENT AT TIME SERVICE IS RENDERED. IF STORAGE CROSSES FISCAL YEARS, SPLIT OBLIGATION AND COSTS BETWEEN FISCAL YEARS.

(5) TEMPORARY QUARTERS AND SUBSISTENCE ALLOWANCE: RECORD IN MONTH ORDERS ARE

ISSUED USING CURRENT FISCAL YEAR FUNDS.

(6) PET QUARANTINE FEES: RECORD IN THE MONTH THE ORDERS ARE ISSUED USING CURRENT FISCAL YEAR FUNDS.

(7) ANNUAL ROUND TRIP FOR DEPENDENT STUDENT: RECORD IN THE MONTH THE TRAVEL OCCURS USING CURRENT FISCAL YEAR FUNDS.

F. MISCELLANEOUS PAYROLL ITEMS (E.G., QUARTERS ALLOWANCES, SUBSISTENCE, ETC.): RECORD IN MONTH ENTITLEMENT IS EARNED USING CURRENT FISCAL YEAR FUNDS.

G. SALARY: RECORD IN MONTH EARNED USING CURRENT FISCAL YEAR FUNDS.

H. SUBSISTENCE: RECORD WHEN ORDERED USING CURRENT FISCAL YEAR FUNDS.

5. STANDARD DOCUMENT NUMBERS (SDN). USE THE SDN FORMATS LISTED BELOW.

A. ADVANCE PAY:

(1) POSITION 1-6 -- ADVANC.

(2) POSITION 7-9 -- FIRST THREE LETTERS OF MEMBER'S LAST NAME. IF LAST NAME LESS THAN THREE LETTERS, ZERO FILL.

(3) POSITION 10-13 -- ENTER LAST FOUR DIGITS OF SSN.

(4) POSITION 14 -- LAST DIGIT OF FY.

B. CASUAL PAY:

(1) POSITION 1-6 -- CASUAL.

(2) POSITION 7-9 -- FIRST THREE LETTERS OF MEMBER'S LAST NAME. IF LAST NAME LESS THAN THREE LETTERS, ZERO FILL.

(3) POSITION 10-13 -- ENTER LAST FOUR DIGITS OF SSN.

(4) POSITION 14 -- LAST DIGIT OF FY.

C. CLOTHING:

(1) POSITION 1-4 -- CLTH.

(2) POSITION 5-6 -- LAST TWO DIGITS OF FISCAL YEAR.

(3) POSITION 7-9 -- FIRST THREE LETTERS OF MEMBER'S LAST NAME. IF LAST NAME LESS THAN THREE LETTERS, ZERO FILL.

(4) POSITION 10-13 -- LAST FOUR DIGITS OF MEMBER'S SSN.

(5) POSITION 14 -- A FOR OCTOBER, B FOR NOVEMBER, C FOR DECEMBER, D FOR JANUARY, E FOR FEBRUARY, F FOR MARCH, G FOR APRIL, H FOR MAY, J FOR JUNE, K FOR JULY L FOR AUGUST OR M FOR SEPTEMBER.

JULY L FOR AUGUST OR M FOR SEPTEMBER.

D. NON-TEMPORARY STORAGE OF HOUSEHOLD GOODS/POV:

(1) POSITION 1-3 -- FIRST THREE LETTERS OF MEMBER'S LAST NAME. IF LAST NAME LESS THAN THREE LETTERS, ZERO FILL.

(2) POSITION 4-7 -- LAST FOUR DIGITS OF MEMBER'S SSN.

(3) POSITION 8 -- P FOR PCS.

(4) POSITION 9 -- A FOR OCTOBER, B FOR NOVEMBER, C FOR DECEMBER, D FOR JANUARY,

E FOR FEBRUARY, F FOR MARCH, G FOR APRIL, H FOR MAY, J FOR JUNE, K FOR JULY L FOR AUGUST OR M FOR SEPTEMBER.

(5) POSITION 10-11 -- FY.

(6) POSITION 12-14 -- LAST THREE DIGITS OR ORDER NUMBER (IF LESS THAN 3, ZERO FILL.

E. PCS:

(1) POSITION 1-3 -- FIRST THREE LETTERS OF MEMBER'S LAST NAME. IF LAST NAME LESS THAN THREE LETTERS, ZERO FILL.

(2) POSITION 4-7 -- LAST FOUR OF MEMBERS SSN.

(3) POSITION 8 -- P.

(4) POSITION 9-14 -- SIX DIGIT ORDER NUMBER FROM PCS ORDERS.

F. PCS ADVANCE (ALL):

USE SAME FORMAT AS PCS.

G. SUBSISTENCE THROUGH A LOGISTICS SYSTEM:

(1) POSITION 1-6 -- DODAAC.

(2) POSITION 7-10 -- JULIAN DATE.

(3) POSITION 1-14 -- SERIAL LINE ITEM NUMBER.

H. SUBSISTENCE THROUGH A CONTRACT OR VENDOR PAY:

(1) POSITION 1-6 -- DODAAC.

(2) POSITION 7-10 -- JULIAN DATE.
(3) POSITION 11-14 - UNIQUE SEQUENTIAL NO.
I. TDY:
(1) POSITION 1-3 -- FIRST THREE LETTERS OF MEMBER'S LAST NAME. IF LAST NAME
LESS THAN THREE LETTERS, ZERO FILL.
(2) POSITION 4-7 -- LAST FOUR OF MEMBERS SSN.
(3) POSITION 8 -- T.
(4) POSITION 9 -- A FOR OCTOBER, B FOR NOVEMBER, C FOR DECEMBER, D FOR
JANUARY,
E FOR FEBRUARY, F FOR MARCH, G FOR APRIL, H FOR MAY, J FOR JUNE, K FOR JULY L
FOR AUGUST OR M FOR SEPTEMBER.
(5) POSITION 10-14 -- LAST FIVE DIGITS OF THE TRAVEL ORDER NUMBER, IF LESS
THAN
FIVE DIGITS, ZERO FILL.
6. POCS:
A. DFAS-IN MILITARY PAY ACCOUNTING: 317-510-1489.
B. USAR PAY: 404-464-8511.
C. USAR ACCOUNTING: 404-464-8566.//
BT
#0001

NNNN